

North Gem School District #149
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School Board Regular Meeting

Agenda

Monday, June 20, 2022

Location: Ag Classroom

Executive Session: 6:00 p.m.

Regular Session: 6:30 p.m.

I. CALL MEETING TO ORDER

A. *Determine if a quorum is present.*

Chairman Hayden called the meeting to order at 6:02 p.m.

Present were Chairwoman Raini Hayden, Trustees Malissa Barfuss, Stephinie Scott, and Phil Knox. A quorum present was present. Also present was Superintendent Dr. Todd Shumway, Interim Clerk, Krissy LaMont, and Interim Business Manager Candie Massey.

Trustee Holbrook entered the meeting at 6:10 p.m.

II. APPROVAL OF AGENDA – Action Item

Motion, Trustee Scott, Second, Trustee Barfuss, to approve the agenda. All “ayes” motion carried.

III. EXECUTIVE SESSION- per Idaho Code 74-206 (1)(a) – Action Item

I.C. 74-206 (1) (a) *To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of the individual are to be evaluated in order to fill a particular vacancy or need, unless a vacancy in an elective office is being filled. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general*

Motion, Trustee Scott, Seconded, Trustee Holbrook, to enter into executive session pursuant to Idaho Code 74-206 (1)(a).

Board Clerk: Roll Call vote:

Chairman Hayden: Aye

Vice-Chair Barfuss: Aye

Trustee Scott: Aye

Trustee Knox: Aye

The Board entered into Executive Session at 6:03 p.m.

The Board exited the Executive Session at 6:08 p.m.

IV. REGULAR SESSION – 6:30 p.m.

The Board resumed into regular session at 6:30 p.m.

V. PLEDGE OF ALLEGIANCE

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Chairman Hayden asked the trustees and audience members to join her in reciting the Pledge of Allegiance.

VI. FY 2022/2023 BUDGET HEARING

Candie Massey Business Manager presented the Fiscal Year 2022/2023 operating budget.

VII. PUBLIC INPUT

VIII. ACTION ITEMS- *the board may take action to approve, deny, amend, modify or postpone action on any of the items listed below*

A. Consent Agenda

1. Meeting Minutes
 - a. May 16, 2022
 - b. June 6, 2022
2. Accounts Payable May 31, 2022
3. Payroll May 31, 2022

Motion, Trustee Holbrook, Second by Trustee Scott, to approve the consent agenda. All “ayes”, motion carried.

B. FY 2022/2023 Budget

Motion, Trustee Scott, Second by Trustee Knox, to approve the Budget for the 2022/2023 School Budget. All “ayes”, motion carried.

C. Certified Contracts

Motion, Trustee Scott, Second by Trustee Knox, to approve the Certified Teaching Contracts. All “ayes”, motion carried.

D. Curriculum and Materials Requests

1. Pound the Stone (Elective Class)
 1. Explanation of Leadership Class vs. Pound the Stone

Mark Dodge presented the Pound the Stone elective class proposal. This class would incorporate physical education and weight training into the Pound the Stone class.

Motion, Trustee Holbrook, Second by Trustee Scott, to approve the curriculum and budget to purchase the curriculum.

Ayes- Trustees Scott, Holbrook, Hayden, and Barfuss

Nays- Trustee Knox

Motion carried.

E. Request to Increase Student Lunch Prices

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Motion, Trustee Scott, Second by Trustee Holbrook, to approve the Student Lunch increase. All “ayes”, motion carried.

F. Request to Increase Student Activity Card Fee

Corry Hatch presented the request to increase student activity card fee. The additional money would pay the officials.

Motion, Trustee Scott, Second by Trustee Hayden, to table the Student Activity Fee increase. All “ayes”, motion carried.

G. Salary Schedules

1. Classified Salary Schedule

Motion, Trustee Scott, Second by Trustee Holbrook, to approve the modified classified salary schedule with explanation of the steps. All “ayes”, motion carried.

2. Student Activities Salary Schedule

Motion, Trustee Barfuss, Second by Trustee Scott, to approve \$30,000 as the base to calculate coaching rates. All “ayes”, motion carried.

H. Policy #2700 High School Requirements

1. High Graduation 4 Year Math Requirement

The board discussed possible pros and cons of elections and the 4-year math requirement. The goal of the 4-year math requirement would be to create a dual credit option to prepare students for college. Dr. Shumway has discussed options with Suzanne Barfuss and Cathy Dewitt.

Motion, Trustee Holbrook, Second by Trustee Scott, to table the Policy #2700 High School Requirements. All “ayes”, motion carried.

I. Notification of Disposal of School Property

1. Inventory Status Update

2. Notification of Disposal of School Property

1. Welding mobile flex 400-ms

Motion, Trustee Scott, Second by Trustee Hayden, to approve the disposal of the school property of the two mobile flex 400-ms. All “ayes”, motion carried.

J. Personnel Recommendations

1. Kindergarten/Early Childhood Development Teacher

1. Alternative Route

Motion, Trustee Scott, Second by Trustee Hayden, to approve Kindergarten/Early Childhood Development Teacher as Diane and Alternative Route. All “ayes”, motion carried.

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IX. INFORMATION ITEMS-

A. What's Right with North Gem

Since the last regularly scheduled board meeting, North Gem School District and its community have been busy. The Tuesday after the board meeting the High School students held their cowboys in action activity. The students and staff went to City Hall and were dispersed throughout town to help with various projects. They cleaned up garbage around town and painted, and stained benches and tables for the city park and City Hall, they also painted the restroom floors at the city park. Wednesday May 18th was the last day of school. The awards assemblies were held for both the High School and Jr. High, and the Elementary had a field day. Students checked out and the seniors held graduation practice. Wednesday night 15 students graduated from North Gem. 9 graduated with high honors and 3 graduated with Associates Degrees. This is a great testament to the dedication of our staff and students. Good Job Class of 2022.

Since the end of school things have slowed but not stopped. The Maintenance Department hired 2 summer employees. Tim, DanniKa, and Rusten have been cleaning, mowing lawns, painting and working hard to get the school ready for fall.

We are transitioning to a new Administration. Dr Shumway met with Mr. Hale on June 6th. That was Mr. Hale's last day in the building and Dr. Shumway has been in the building and available for staff since then.

Many of the students from North Gem went onTrek with the Grace Idaho Stake of the Church of Jesus Christ of Latter-Day Saints, May 30- June 2. They traveled to Martin's Cove in Wyoming, they pulled handcarts in all aspects of weather. They experienced rain, snow, sun, and wind. They represented our community well and the people at Martin's Cove said they were so impressed with our youth.

There was a Community Fish Fry, held on June 14, 2022. The food was delicious, and the company was splendid as it had a great turn out.

Our volleyball coaches traveled to Jackpot Nevada for the Idaho State Coaches Association's annual coach's clinic. Coach Yost said they learned a lot and were very grateful they were able to attend to gain valuable coaching. The volleyball team has been picking Dyers Woad to earn extra money for the next season. They are having an open gym on Thursdays, gearing up to start out strong this fall. They have a camp, and a tournament scheduled for July.

The Cheerleaders have been selling Fat Boys for their fundraiser, the last day to buy was Thursday June 16. They also have a camp scheduled in July, as they prepare to attend some cheer competitions this fall.

The Little League is in "full swing" as they are playing T-Ball and Coaches Pitch games several days a week.

We have several organizations that help with extra things for our school and they are also busy this summer. The Ed Foundation awarded 7 students \$450.00 scholarships at the end of the school year. They also have received 2 more grants, 1 from the Idaho STEM Foundation \$3415.00 that money will be added to the \$15,000.00 that the Idaho Community Foundation awarded to us, that will pay for the K-5 science kits. A grant from Bayer was awarded, in the amount of \$4800.00 for the Ag Greenhouse for a Hydroponic watering System. They will be doing the fair booth at the fair in August and will need volunteers to help in the booth. A big thanks to the Ed Foundation for all they do for our school.

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The Booster Club approved a purchase for the Volleyball team and gave out 4 \$200.00 scholarships to graduating seniors. They will be having a fundraiser around back to school time.

The PTO is working on their Fun Run for the Annual July 24th celebration.

I hope I haven't forgotten anyone or anything, as you have read there are a lot of "Right" things going on in our School District and our community.

B. Department Reports

1. Athletic Report

First, is there professional development money to send coaches to clinics? This is something that we have got away from, but I know that we paid for coaches to go to clinics in the past. I would like all of our coaches to get continuing education and training, and these clinics are a good way to do that. I always enjoyed going when I was coaching here previously.

Second, spring sport evaluations are in limbo because I need to sit down with the coaches. This is hard to do when school is out. I will get these in as soon as they are signed by the coaches.

Third, should I even schedule Middle School Football games? I have received no positive feedback from the middle school boys, though I have only talked with a few. There aren't many to start with. They all say that they aren't playing. I can do a similar scheduling tactic as last year and push the game off into late September and await school to start to recruit the boys. I hate doing this, because we are holding dates with other teams. If we can't play, they are unable to replace us on the schedule.

Middle school boys' sports are going to be a challenge this year. I want to have a commitment for basketball, though I know that this is nearly impossible without seeing our enrollment for the year. We only had 6 boys play hoops last year, and three of them were 8th graders. I am concerned with the small number of 6th graders coming in as to how many boys they are going to have. Again, it is unfair to other schools to hold down a date if we are unable to field a team. I know we are a ways off here, I just wanted to bring this to your attention.

Furthermore, the DragonFly MAX program that is used to schedule officials is new to all of us. Both Raquel and I are trying to use it and figure it out. It will be a work in progress. I would also like to ask the board to raise our student activity card fees from \$40 to \$50 for Middle School and High School students. From \$19 to \$25 for elementary students, and from \$60 to \$70 for everyone else. This is due to waning enrollment and low gate receipts. I know that this will only raise about \$500 total, but that will pay the refs for 2 additional basketball games.

Cheer and volleyball camps are scheduled. Football is meeting regularly on the field. We are striving to put quality teams on the court and on the field. This is my goal, to have the best we can and get the most out of teams. This isn't done during the season. This is done over the summer.

Thank you,

CH

The board directed Cory Hatch to work with the Superintendent on Middle School Sports.

2. Maintenance Report

May began with more problems with the elementary bathrooms. Made an inventory list of the boiler room storage area. Made calls on summer projects to try to get bids for the said projects. I procured a used fridge for the Home Ec. room. I received an email about getting a call to work on the school district's bidding process. I tried to write a rough draft to be able to give companies, but I fear it was lacking. I met with plumbing companies to try to get bids for the elementary bathrooms. Set up a stage for the band and graduation. Called

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the carpet company to get them to come and fix the new carpet called the cleaning company to come clean all the carpet in the school. Put the new salad bar together. Did monthly fire extinguisher and emergency light maintenance check. Met with summer help candidates to figure out which 2 of the 3 would be hired this year. Mowed the lawns for the first time this year. Drove to Pocatello to pick up graduation decorations. Did graduation setup and takedown. Did the teacher sign out for those keeping and returning keys. Drove to Pocatello to return graduations. Started working with summer help we moved the student desks in all classrooms to prepare for the carpet cleaning. Had them mow lawns and spray weeds, and had to go to Soda to get parts to repair the sprinkler system for the football field. The sprinkler for the football field had a broken shutoff that is around \$400 for a new one. I have bypassed it for the time being. I wanted approval before trying to get a new one. We did 3 dump runs of some of the broken items from the boiler room storage area.

April began with working on the sprinkler system in the greenhouse. I replaced more ballasts in multiple rooms. Though we were done with it, we still had more snow removal and ice melt days. Then we had another issue with the elementary bathrooms. I fixed the Kitchen sink that I was finally able to get the parts for. We have misplaced the plastic rug that was in front of the front doors. Went to Poky for supplies for the Prom, while there I purchased a large drain bladder to use to clear the 4" plumbing that I am currently trying to get bids for replacement. Did the monthly fire extinguisher checks. Fixed the elementary bathrooms again. Replaced more tiles that fell off the walls in the elementary bathrooms. Worked on custodian evaluations. Started inventorying the storage area in the old boiler area. Called fire alarm companies to try to find a new company since Idaho Alarm has discontinued that service. Inspected the appliances in the home ec room to make sure they were serviceable. Continued calling Plumbing companies to try to get bids for 4" plumbing. Walked school grounds with FSI for alarm service and monitoring. April came and went quickly here's to May.

March began with work involving the meetings with plumbing companies to get bids on re-plumbing the elementary bathrooms. I correctly plumbed the eye wash station in the AG building (still need a new eye wash station handle). I fixed a hole in the 2" plumbing that had 1"x2" hole in the pipe. I tried to do this with a 2" flex fitting. When securing the worm drive clamp the pipe basically disintegrated. I had to go purchase different materials to be able to fix the situation. The repair is now done as correctly as I can make it with the old plumbing. I also helped with a project that some of the AG students were having a problem with. I purchased air filters for the Ag building that were for the smoke removal system (I believe we should buy more of them so they can be replaced monthly while students are working in the AG shop). Worked on fixing lights that were out all over the school. One in Mrs. Dewitt's room, one in Mrs. Holbrook's room and 3 in Mr. Pearson's room. I did some snow removal this month, however more time was spent spreading Ice melt. I worked on installing the new lights in the gym that needed to be wired so that the ballasts are no longer used. I got called by the State Building Inspector and set a meeting with him. We have a few deficiencies that need to be fixed (some that have been on the report for years). Started working on some of the easily fixed deficiencies. While doing all of these projects I also worked with Mountain Peak Roofing to remove the old roof (during the week of spring break) and on the replacement of the new roof. All in all I believe this was a good and productive month.

-Tim Mendenhall

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3. Transportation Report

The onset of summer is the one time in the year when things slowdown in the Transportation Department. It is a time where we are able to catch up on a few small items while awaiting the next fiscal year.

I have started the full DOT inspections on the buses. There are some issues, but so far, they have been of a minor nature. We will need to order new seat covers for some of our buses. There is a lot of deteriorating stitching making the seat non-compliant with standards.

Bus 15 will be out on the road. It has had a cooling issue since March 2021 and I am seeking to find the cause and fix this. It has been running hot and may need a new radiator. It has been a mystery, since there isn't any leaking, the thermostat is good, and the fans are working properly. It could be a computer system problem. Nevertheless, I will be driving it around and trying to find the problem.

I have no potential recruits for new bus drivers. This is, and will continue to be, a huge challenge for us. I don't know where we will get drivers. We need to find 1-2 more drivers so long as we operate as we have been. If we are able to get more nonconforming vehicles to use for athletics, than we should be ok for route drivers.

Thanks for your continued support,
CH

4. Food Services Report

No report at this time.

C. Leadership Reports

1. Superintendent Shumway

Dr. Todd Shumway, Superintendent

The leadership transition continues as Mr. Hale and Mrs. Hales have completed their contracts and have turned in district equipment and keys. We are completing the process for new bank signature cards and account access as well as setting up access to state information, reporting documents, and assessment data. I have begun the district wide evaluation process and am meeting with department heads to determine needs and goals. At this time priority lists are being made and discussions about budgets are focusing on what we can accomplish immediately. Other goals will focus on the next year and into our district strategic plan.

Our North Gem selected staff interviewed candidates for the early childhood/Kindergarten position and were successful in finding a qualified candidate for hire. Part of my leadership team, Mrs. Massey and Mrs. Lamont, meet together with me weekly (or more) to discuss planning, budget development, transition needs, and professional development. We scheduled and worked several hours together to go through the budget in detail so that the board and interested parties would have access to how we are using our funding. We are excited for the new budget and the opportunity to improve salaries and benefits for all of our employees.

In the weeks to come I will be asking for opportunities to meet with staff to discuss individual goals and needs. My intention is to establish a district leadership team that will support the staff as we continue to grow professionally and excel in meeting the needs of our students. Currently, I am working on a district communication plan, reviewing students and staff handbooks, reviewing the district emergency plan, planning for staff professional development, and

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prioritizing goals for the district strategic plan development. These
will guide my 90-day goals and my superintendent goals for the
new school year.
Go Cowboys!

D. Finance Update

Ms. Candie Massey presented the financial report.

X. POSSIBLE AGENDA ITEMS – FOR FUTURE BOARD MEETING

- Strategic Planning
- Activity Fee
- Policy on Valedictorian and Salutatorian
- Policy Required by law
- Drug Testing Policy
- ISBA Membership/Dues/Events
- Student and Staff Handbooks

XI. ADJOURN

Motion, Trustee Barfuss, Second, Trustee Holbrook, to adjourn the meeting. All “ayes”,
motion carried. Meeting Adjourned at 7:54 p.m.